

**Bloomington/Monroe County Metropolitan Planning Organization**  
Citizens Advisory Committee

**Citizens Advisory Committee Meeting Minutes**  
**May 28, 2008 McCloskey Conference Room 135, City Hall**

*Citizens Advisory Committee (CAC) Minutes are transcribed in a summarized outline manner.  
Audio recordings from the meeting are available in the Planning Department for full reference.*

**Attendance**

**Citizens Advisory Committee (Voting Members):** Chair Jack Baker (McDoel Gardens NA), Vice-Chair Patrick Murray (Prospect Hill NA), John Kehrberg (Citizen), David Walter (6<sup>th</sup> & Ritter NA), Jerry Stasny (Old Northeast NA), Buff Brown (Bloomington Transportation Options for People), Ted Miller (citizen), Steve Forrest (American), Brian Allen (Old Northeast NA), Brandon O'Leary (South Griffey NA), Elizabeth Cox-Ash (McDoel Gardens NA), and Sarah Ryterband (Prospect Hill NA).

**Others In Attendance (including Non-Voting CAC Members):** Eve Corrigan (Citizen), Scott Robinson (MPO staff), and Raymond Hess (MPO Staff).

**I. Call to Order (~6:33PM)**

**II. Approval of Minutes**

The minutes from the April 23, 2008 meeting were accepted by the CAC.

**III. Communications from the Chair**

Mr. Baker reported that the Policy Committee adopted the FY 2009-2010 Unified Planning Work Program and endorsed two Safe Routes to School applications.

**IV. Reports from the Officers and/or Committees**

There were no reports from officers or committees.

**V. Reports from the MPO Staff**

Mr. Hess presented the 3<sup>rd</sup> Quarter Progress Report. Mr. Hess also informed the CAC that the Policy Committee's approval of the Unified Planning Work Program included the CAC's recommendations to include public participation for the N. Campus Area Study as well as the 2<sup>nd</sup> Street Feasibility Study. Mr. Hess asked CAC members to notify him if they wish to receive a hard copy of the UPWP for their files and indicated that paper copies were available for review in the Indiana Room of the Monroe County Library.

**VII. New Business**

Mr. Baker entertained a motion to move New Business up in the agenda in the interest of time. Ms. Ryterband so moved. Ms. Cox-Ash seconded and the motion carried unanimously

**A. Transportation Improvement Program FY 2008-2011 Amendment**

Mr. Hess explained that Bloomington Transit has been awarded earmarks for the downtown transfer facility since 2006. These earmarks have been identified in previous TIPs but the current TIP has failed to rollover the funding to the current year. The Federal Transit Administration has suggested that this amendment be made. Ms.

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Ryterband motioned that the CAC recommend approval of the TIP amendment to the Policy Committee. Mr. Kehrberg seconded the motion and it passed unanimously.

**VI. Old Business**

**A. Transportation Improvement Program FY 2009-2012**

Mr. Hess reviewed a memo which detailed the changes from the last draft TIP to the one presented at the meeting. He also brought to the CAC's attention 13 written comments received during the public comment period. In addition to the changes identified in the memo, he explained the need to change Rural Transit's capital and operating expenses to be consistent with New Freedom and Job Access & Reverse Commute awards. Additionally, INDOT has indicated that its project details are incorrect and should reflect only those in the current FY 2008-2011 TIP. Ms. Ryterband and Mr. Kehrberg asked what effect this will have on INDOT's E 10<sup>th</sup> Street project and SR 45/46 Bypass project, respectively. Mr. Hess and Mr. Robinson replied that they have not been informed of any changes to the timeline or cost of these projects. Clarification was also provided on the description of the 17<sup>th</sup> Street (County and City), Tapp Road (City), North Campus Area Study, and Fullerton Pike (County) projects. Ms. Ryterband motioned to recommend approval of the TIP as presented inclusive of the changes to Rural Transit and INDOT projects. Mr. Kehrberg seconded and the motion carried unanimously.

**B. SR 45/46 Bypass Project**

Mr. Baker reviewed a letter addressed to Commissioner Browning which incorporated concerns voiced by the CAC about the Bypass project. Ms. Ryterband suggested that the letter include a provision that if INDOT agrees to delay the project than they acknowledge the specific concerns raised by the community. Mr. Forrest suggested that the second to last bullet point be reworded so that crosswalks contain safety 'refuge' islands. He withdrew the suggestion after further discussion. Ms. Ryterband motioned that the letter be forwarded to the Policy Committee for their endorsement and transmittal to INDOT. Mr. Walter seconded and the motion carried unanimously.

**C. Complete Streets Policy**

Mr. Robinson reviewed the latest draft of the Complete Streets Policy and explained that the highlighted areas represented new language added as a result of previous CAC discussion and draft national legislation. It was suggested by Mr. Brown that the provision that allows for an exemption to the policy when a suitable alternative exists be qualified so as to minimize the opportunity for exemptions. Mr. Baker re-emphasized a desire to develop general policy and not detailed design specifications. He also suggested that refuge islands, pedestrian scale lighting, bus shelters be considered as part of project design. Mr. Brown suggested the walkability factors identified by Dan Burden be listed as part of the policy for consideration. There was discussion among Committee members whether or not the Complete Streets Policy should prioritize alternative transportation over vehicular transportation. There was also discussion on the level of review afforded to the community to ensure that the intent of the Policy is being met. Mr. Robinson suggested that the CAC set some timelines for completing the policy and Mr. Baker agreed that this should be done at the next meeting.

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**Ball State University Student Project (not an agenda item)**

Mr. Baker wanted the CAC to consider different project ideas that could be submitted to Ball State for their consideration. Mr. Hess suggested that the CAC try to finalize ideas by the next meeting so that they can be considered by the University for the Fall semester. Mr. Baker encouraged the Committee to send project suggestions to his attention.

**VIII. Communications from Committee Members**

Mr. Brown announced that BTOP's next urban scholar series presentation on transportation will be held on June 14<sup>th</sup> from 9am to 11am in Council Chambers.

**VI. Upcoming Meetings**

- A. Policy Committee – May 9, 2008 at 1:30 p.m. (McCloskey Room)
- B. Technical Advisory Committees – May 23, 2008 at 1:30 p.m. (McCloskey Room)
- C. Citizens Advisory Committee – May 28, 2008 at 6:30 p.m. (McCloskey Room)

**Adjournment (~8:15 PM)**

*These minutes were \_\_\_\_\_ by the CAC at their regular meeting held on June 25, 2008.  
(SR 6/25/2008)*